



UNIVERSITY OF
CHICHESTER

How to collect your Biometric Residence Permit (BRP)

BRP collection



You will need to collect your Biometric Residence Permit (BRP) from a post office in Portsmouth.

You should not miss any lectures to collect your BRP. You can travel to Portsmouth on Saturday morning, if needed.

Address:

Slindon Street, Portsmouth, Hampshire, PO1 1AB



How to find the post office: <https://www.postoffice.co.uk/branch-finder/0109371/portsmouth>

Opening times

Monday 9.00 -17.30

Tuesday 9.30-17.30

Wednesday 9.00-17.30

Thursdays 9.00-17.30

Friday 9.00-17.30

Saturday 9.00-12.30

Sunday closed

Travelling to the post office

The train is the easiest way to travel to Portsmouth & Southsea train station (near Slindon Street post office).

- From Chichester – Take a direct train from Chichester train station to Portsmouth & Southsea station (Not Portsmouth Harbour!)
- From Bognor Regis – Take a train to Barnham, and change to another train to travel via Chichester to Portsmouth & Southsea station (Not Portsmouth Harbour!)

Getting your train ticket

Book your train ticket in advance here <https://www.southernrailway.com/> or <https://www.thetrainline.com/>

You can either buy an e-ticket or collect your ticket at the train station.

How to collect your pre-paid ticket using a self-service machine at the train station
<https://www.thetrainline.com/en/help/question/256/how-do-i-collect-tickets-from-a-self-service-ticket-machine>

The post office is a 2-minute walk from the train station (Southsea!).

Show your BRP card to Academic Registry

After collecting your BRP, you must visit academic registry (University House, Chichester Campus) to show them your original BRP card.

If you are based at the Bognor Regis Campus, you can visit the International Advice office (Mon-Tue) and Päivi can scan your documents and send them to academic registry on your behalf.

Who can I contact if there is a problem with my BRP collection?

If you have any questions or concerns, please email international@chi.ac.uk or drop in to see the Päivi on campus.

eVisa

Please make sure you create your eVisa account as soon as possible. You will have a digital visa from 1 January 2025. You should create your rVisa account as soon as possible, and carry your BRP when travelling until the expiry date of the BRP. From January 2025 you will use your eVisa at all times, and all airline carriers will have access to the UK digital visa system and can check your details.

[Get access to your eVisa: Overview - GOV.UK \(www.gov.uk\)](https://www.gov.uk)